

# BETHEL UNIVERSITY

## EXTENSION STUDIES

*Bachelor of Arts in Business Administration*

### PROGRAM OVERVIEW

This degree is designed to provide students with the necessary tools to begin a career in business or to increase the skillset for those already working in a business setting. Students will choose a concentration area to expand their business knowledge and become more marketable in human resource management, non-profit management, health care administration, or organizational leadership. All content is delivered through the lens of a Christian worldview to enable students to integrate faith in decision making to promote sound business ethics.

### PROGRAM FEATURES

- Accelerated courses lasting seven weeks
- Earn a Bethel University accredited degree at a local extension site in your community
- A structured learning environment with flexible schedules allowing students to maintain employment
- A hybrid model of online and in person
- Affordable flat rate tuition
- On-site mentoring of students
- Practical field-related experience (practicums)
- Personalized support for financial aid, enrollment, and academic planning

### APPLICATION PROCESS

- Complete a brief application at your BU<sup>x</sup> location.
- Complete an application at [BethelUniversity.edu/Admission-Aid/Apply-Now/BU-X](https://BethelUniversity.edu/Admission-Aid/Apply-Now/BU-X).
- Meet with Student Services regarding admission.
- Bethel University requires an official, final from your high school, and SAT/ACT test scores. They can be mailed in a sealed envelope or sent electronically to [Admission@BethelUniversity.edu](mailto:Admission@BethelUniversity.edu).
- Complete FAFSA and contact financial aid at 574.807.7326 if you are seeking federal student loans.

### TUITION/FEES

- \$10,000 per year (\$5,000 per semester)
- Students must remain full time to receive this tuition price
- Full time = 15 credit hours

### FINANCIAL AID

- Financial aid is available. For more information, contact the Financial Aid Office at 574.807.7415 or [FinAid@BethelUniversity.edu](mailto:FinAid@BethelUniversity.edu).
- Complete the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Bethel's federal school code is 001787.



### ABOUT BETHEL

Bethel is a Christian liberal arts university accredited by the Higher Learning Commission, a member of the North Central Association, and affiliated with the Missionary Church.

### CONTACT US

*Please contact your local extension site for more information.*

*To see a complete list of BU-X sites, visit:  
[BUX.BethelUniversity.edu](http://BUX.BethelUniversity.edu)*

*If you have questions, please email  
[BU-X@BethelUniversity.edu](mailto:BU-X@BethelUniversity.edu).*



BETHEL UNIVERSITY - EXTENSION STUDIES PROGRAM  
1001 BETHEL CIRCLE, MISHAWAKA, IN 46545  
PHONE: 574.807.7507

# BA in Business Administration

*Below is an EXAMPLE only. Advisors will assist each student with actual schedules.*

## FRESHMAN

| FALL              |                           |   | SPRING            |                                           |   |
|-------------------|---------------------------|---|-------------------|-------------------------------------------|---|
| COL100            | College Studies           | 1 | FA 170            | Perspectives in Fine Arts                 | 3 |
| PSYC182           | General Psychology        | 3 | MATH111           | Basic Probability and Statistics (or 109) | 3 |
| THEO110           | Exploring Christian Faith | 3 | ENGL102           | Written Comm III                          | 3 |
| ENGL101           | Written Comm II           | 3 | SOC151            | Principles of Sociology                   | 3 |
| BIBL216           | New Testament             | 3 | BUSP              | Business Practicum                        | 3 |
| BUSP              | Business Practicum        | 3 |                   |                                           |   |
| Credit hours = 16 |                           |   | Credit hours = 15 |                                           |   |

## SOPHOMORE

| FALL              |                              |   | SPRING            |                                    |   |
|-------------------|------------------------------|---|-------------------|------------------------------------|---|
| COMM171           | Speech Communication         | 3 | NS 110            | Environmental Science (or non-lab) | 4 |
| BIBL 215          | Old Testament Literature     | 3 | BADM121           | Introduction to Business*          | 3 |
| BADM221           | Business Law                 | 3 | CAPP 130          | Computer Applications              | 3 |
| ACCT203           | Fundamentals of Accounting I | 3 | ACCT204           | Fundamentals of Accounting II      | 3 |
| BUSP              | Business Practicum           | 3 | BUSP              | Business Practicum                 | 3 |
| Credit hours = 15 |                              |   | Credit hours = 16 |                                    |   |

## JUNIOR

| FALL              |                                    |   | SPRING            |                          |   |
|-------------------|------------------------------------|---|-------------------|--------------------------|---|
| ECON233           | Principles of Economics            | 3 | BADM220           | Business Finance         | 3 |
| BADM300           | Quantitative Analysis for Business | 3 | BADM222           | Business Communication   | 3 |
| BADM322           | Principles of Marketing            | 3 | BADM321           | Principles of Management | 3 |
| -----             | Elective                           | 3 | -----             | Elective                 | 3 |
| BUSP              | Business Practicum                 | 3 | BUSP              | Business Practicum       | 3 |
| Credit hours = 15 |                                    |   | Credit hours = 15 |                          |   |

## SENIOR

| FALL              |                                         |   | SPRING            |                    |   |
|-------------------|-----------------------------------------|---|-------------------|--------------------|---|
| BADM 320          | Organizational Dev and Change*          | 3 | BADM428           | Leadership*        | 3 |
| BADM470           | Christian Ethics in Business - Capstone | 3 | -----             | Elective           | 3 |
| -----             | Elective                                | 3 | -----             | Elective           | 3 |
| -----             | Elective                                | 3 | -----             | Elective           | 3 |
| BUSP              | Business Practicum                      | 3 | BUSP              | Business Practicum | 3 |
| Credit hours = 15 |                                         |   | Credit hours = 15 |                    |   |

**TOTAL CREDIT HOURS = 122**

\*Students must choose 3 courses (9 credit hours) from the following Business Elective courses:

BADM 121, BADM 320, BADM 428, HCM 310, HRM 310, HRM 330, NPM 310



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